

2018 CEIA ANNUAL CONFERENCE

Exhibitor Registration

April 16-18, 2018

Embassy Suites North Charleston

North Charleston, SC, USA

Register online at ceiainc.org, click on **EVENTS**



Last Name _____ First Name _____

Title/Dept _____ Nickname for Badge _____

Institution/Company _____

Mailing Address _____

City _____

Phone _____ FAX _____

Formal Email (please print carefully) _____

\$850 - Exhibitor (Full Participant) - includes draped exhibit table; full-page ad in conference program; conference registration for 1 representative listed on this form and a complimentary 2018 organizational membership for 3 people (please submit names and contact information).

I will send my ad copy to info@ceiainc.org by February 16, 2018.

*Register online only at
www.ceiainc.org*

Exhibit Set-Up: Monday, April 16, after 10:00 a.m.

Exhibits Open: Monday, April 16, noon - 6:00 p.m.

Tuesday, April 17, 8:00 a.m. - 5:00 p.m.

Wednesday, April 18, 8:00 a.m. - 3:00 p.m.

Exhibit Tear-Down: Wednesday, April 18, after 3:00 p.m.

Two easy ways to pay:

Check or MasterCard/VISA. NO PO's OR VOUCHERS.

Make checks payable to: CEIA Conference **Federal Tax ID # 23-7025155**

Register online at www.ceiainc.org, click on **EVENTS**

Exhibit Space Registration Accepted with payment in full:

- Online with credit card at www.ceiainc.org, click on **EVENTS**.
- Checks By Mail: CEIA, PO Box 42506, Cincinnati, OH 45242.
- CEIA Tel: 513-793-2342 E-mail: info@ceiainc.org

Hotel Reservations:

Embassy Suites North Charleston
5055 International Blvd,
North Charleston, SC, 29418-5963, US
Call to reserve your room:
800-362-2779 or 843-747-1882

Reservation Code: The three-letter code is: "CEI". Be sure to review the hotel requirements for check-in /check-out and cancellations.

Conference Room Rate:

\$189 + 13.5% tax/night, single or double.

Rooms: Make your reservations early. Rate available until room block is filled or before **cut-off** date of **March 14, 2018**.

Exhibit Space: Space is limited and filled on a first-come, first-served basis. No registration processed without payment in full: *check or credit card (MC or VISA)*.

Cancellations: Full Refund (minus \$100 processing fee) BEFORE 2/1/2018. No refunds after that date.

Participants: All floor personnel in your booth must be registered for the conference. No exceptions.

Air Travel:

Charleston International Airport - CHS
Hotel is 2 miles away. Complimentary hotel shuttle to and from the hotel (call hotel for arrangements), taxi and other transportation options available. Airport phone: (843)-767-7000.

Parking:

Overnight guests of hotel will receive complimentary parking in the hotel lot. All other attendees: Convention Center parking at \$10.00 per day.

QUESTIONS? Contact CEIA at 513-793-2342 or info@ceiainc.org