The Cooperative Education & Internship Association ANNUAL MEETING Marriott City Centre, Dallas, Texas Monday, April 4, 2016

(In the interest of space, a copy of the Annual Report, that includes a summary of all accomplishments, will be included in the set of official minutes.)

CALL TO ORDER Kelly Harper, President

12:30 pm. Opening remarks were given, welcoming all members and guests. Introduction, Board of Directors. Members received copies of the Annual Report, financial report, and 2015 Annual Business Meeting Minutes.

Annual Business Meeting Minutes: Kelly Harper (handout)

MOTION MADE, SECONDED (P. Bazrod/C. Dietz) to accept the minutes of the March 30, 2015 Annual Business Meeting as presented. **PASSED.**

Financial Report: D. Cayse - see Annual Report

MOTION MADE, SECONDED (M. True/P. Grob) to accept the Financial Report as presented. PASSED.

Membership Report: P. Harrier - see Annual Report

- 2016 total new/renewed to date: 610; 675 2015 members; 701 2014 members; 649 2013 members; 611 2012 members; 641 2011 members; 668 2010 members; 629 2009 members; 760 2008 members; 729 2007 members.
- CEIA transitioned to website and Wild Apricot database January 1st; over 200 web pages available for members.

Professional Development: C. Dietz - see Annual Report

- CEIA Academy June 15-17, 2016 Vail, CO training emphasis; referred to the flyer on tables.
- Webinar Offerings thanks to D. Snow, H. Zehnder, B. Settje, K. Harper.

Research & Surveys Report: T. Bowen - see Annual Report

• New Project Grant launching - \$4,000; October 1st deadline.

Experience Magazine Report: M. Sharp

- Re-launch of Magazine expanding focus
- Currently features best practice highlights, field trends, how-to articles and relevant information and resources for practitioners in the field of cooperative education and internships.
- Experience Magazine will produce two electronic publications every year. The fall issue will focus on practice and the spring issue will focus on theory.

2015-16 Board Elections Results: K. Harper, President

Nominations Committee: P. Bazrod, chair; A. Lee, C. Diaz; R. Porter, H. Zehnder.

President Elect:	Scott Maynard, Mississippi State University
VP Finance:	Dan Cayse, CPA
VP Research:	Sarah Burrows, Lasell College
VP Region 1:	Veronica Porter, Northeastern University
VP Region 3:	Julie Hutt, University of South Carolina
VP Region 5:	Andrew Harper, St. Edward's University
VP Region 7:	Al King, Lane Community College
VP Employer Network:	Hollis Zehnder, Disney World Wide Services
VP Internship Network:	Maria Kruger, Southwestern University
Appointments:	
VP Cooperative Education Network:	Tracey Dowling, Florida State University
VP Two Year Program Network: Jessy Jones, Sinclair Community College	
Ex-Officio Appointments:	
VP Member Development & Retention:	Patricia Bazrod, Georgia Institute of Technology

Year-In-Review: K. Harper, President

- Appreciation for board and executive committee work this year; succession planning; strategic planning; conference planning successful.
- Reviewed accomplishments as listed in Annual Report, including webinars, planning & administration, new website design and transition.
- Honor Roll: During the Conference, CEIA honors those students who are receiving awards for their noteworthy achievements. Since some students are unable to attend due to limited personal finances, the Association has established a fund to assist them with some of the expenses related to their travel.
- 2016 \$1,300 (14 donations) from solicitation of lifetime members, past award recipients and membership.
- 2015 \$1,075 2014 \$1,100
- 2013 \$ 775 2012 \$ 775
- 2011 \$ 700

2016/2017 Board Introductions: S. Sellars, President-elect (see Annual Report)

The meeting was opened for questions/discussion.

2017 CEIA Annual Conference: Molly Weller Thompson, Metropolitan State University, Conference Chair

• Denver, CO; Westin Denver Downtown April 2-4, 2017

Final Comments & Adjournment: K. Harper, President

President Kelly Harper acknowledged 2015-16 Board and those concluding their terms of service.

MOTION MADE, SECONDED (T. Bowen/A. King) to adjourn the Annual Business Meeting 12:50 pm. PASSED.

Submitted by: P. Harrier, Association Manager