

In our vision:

Describing a Business Technologies Division graduate.

Applied basic skills: work relevant in: technical reading, technical writing, applied mathematics, speaking and listening, business theory and practice, international modeling.

Personal Qualities: responsibility, self-management, integrity, self-esteem, honesty, accountability, and sociability.

Thinking Skills: including creativity, reasoning, researching, analyzing, problem solving, decision-making, and visualizing.

Resource Management Capabilities: including time, money, materials, and people.

Interpersonal Skills: works well in teams, teaches others new skills, works to satisfy customers' expectations, exercises leadership, negotiates, and works with diversity.

Information Skills: acquires and uses information, organizes and maintains information, interprets and communicates information, and uses computers to process information.

Understands Systems: improves and designs systems, monitors and corrects performance.

Works with Technology: selects technology, applies technology to task, maintains and troubleshoots equipment, adopts and applies new technology quickly.